

Verification Worksheet

Before you can receive financial aid for the 2024-2025 school year, the federal government requires the university's financial aid office to verify that your FAFSA information is correct. We must compare your FAFSA with the information on this worksheet and copies of your (and spouse's or parents') **2022 income and tax information** and other required documents as listed on your student portal. If there are differences, your FAFSA award might change. We may ask for additional information. Complete this form as soon as possible to get financial aid promptly. Communication will be to the student's WT email.

A. Student Information

Student Name

Today's Date

Buff ID Number

****Follow the instructions for the chart below, based on your status as determined on the FAFSA.**

DEPENDENT – List below the people in your parents' household even if you do not live with your parents, and include:

- Yourself and your parent(s), including any stepparent who lives with you. Note: Should include both parents if they live together regardless of marital status.
- Your parents' other children if parents will provide more than half their financial support from 7/1/2024 through 6/30/2025, and
- Other people if they now live with your parents, and your parents provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/2024 through 6/30/2025. However, do not include any foster children.
- Provide the name of the college that any family member (excluding your parents) will attend as at least a half-time student between 7/1/2024 and 6/30/2025.

INDEPENDENT– List below the people in your household. Include:

- Yourself (and your spouse, if you're currently married),
- Your children if you'll provide more than half of their financial support from 7/1/2024 through 6/30/2025, and other people if they now live with you, and you provide more than half of their financial support and will continue to provide more than half of their financial support from 7/1/2024 through 6/30/2025.
- Provide the name of the college that any family member will attend as at least a half-time student between 7/1/2024 and 6/30/2025.

Per instructions above, list below information for all eligible household members *(even if not enrolled in an institution.)* ***If you need space for more household members, attach a separate page with the student's name and Buff ID number at the top.***

Full Name	Date of birth	Age	Relationship to student	Are they enrolled at least half-time in a college degree, diploma or certificate program? (Yes/No)	Name of College
			Self		

B. Student Income: 2022 Calendar Year Income Information (January 1, 2022 - December 31, 2022)

Check only one of the boxes below and...	...submit the following:
[] I filed or will file a 2022 Federal Income Tax Return	All pages of the 2022 IRS Tax Return Transcript (See instructions below) or Signed Form 1040
[] I worked but am not required to file a 2022 Federal Income Tax Return	2022 W-2 Forms or other earnings statement. Verification of non-filing from IRS or signed statement if unable to obtain.
[] I did not work and will not file a 2022 Federal Income Tax Return	Submit only if the student is independent: Verification of non-filing from "IRS" or signed statement if unable to obtain.

All signatures must be actual signatures, not computer-generated.

Student signature

Contributor signature

Return completed form to Student Financial Services | Old Main 108

Email: financial@wtamu.edu Phone: (806)651-2055 Email: scholarships@wtamu.edu

Student's Name: _____

Buff ID # _____

Verification of 2022 Student Income:

Employer's Name	IRS W-2 Provided	Annual Amount Earned in 2022
(Example) Bucky's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

C. Contributor(s) Income *(Parent, Legal Guardian, Spouse)*

Check only one of the boxes below and...	...submit the following:
<input type="checkbox"/> I (we) filed or will file a 2022 Federal Income Tax Return	All pages of the 2022 IRS Tax Return Transcript (See instructions below) or Signed Form 1040
<input type="checkbox"/> I (we) worked but am not required to file a 2022 Federal Income Tax Return	2022 W-2 Forms or other earnings statement. Verification of non-filing from IRS or signed statement if unable to obtain.
<input type="checkbox"/> I (we) did not work and will not file a 2022 Federal Income Tax Return	Verification of non-filing from "IRD or signed statement if unable to obtain.

Verification of 2022 Contributor(s) income:

Employer's Name	IRS W-2 Provided	Annual Amount Earned in 2022
(Example) Bucky's Auto Body Shop	Yes	\$4,500.00
Total Amount of Income Earned From Work		\$

***You can submit a signed copy of your 1040 form, an IRS Tax Return Transcript may be obtained free-of-charge at www.irs.gov/Individuals/Get-Transcript or by calling 1-800-908-9946.

D. Certification and Signatures

Each person signing this worksheet certifies that all of the information reported is complete and correct. The student and (if student is dependent) one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

ACTUAL SIGNATURES ARE REQUIRED. (Typed names will not be accepted.)

Student's Signature

Contributor Signature

Date of signature

Date of signature